CITY OF ST. PAUL State of Missouri

PLANNING AND ZONING COMMISSION and BOARD OF ALDERMEN

SITE PLAN APPLICATION/CHECKLIST

APPLICANT:			
ADDRESS:			
PROPERTY OWNER:			
	(Name)		
	(Address)		
	(Phone)		
LEGAL DESCRIPTION C	F PROPERTY (other than addre	ess)	
EXISTING ZONING:	PROPOSE	D ZONING:	
PROPOSED USE:			
APPLICATION FEE SUB	MITTED:		

SITE PLAN APPLICATION/CHECKLIST

Every Site Plan submitted to the Commission and Board shall meet the following requirements:

- A. The Site Plan shall be of a scale not to be greater than one (1) inch equals twenty (20) feet nor less than one (1) inch equals two hundred (200) feet, and of such accuracy that the Commission can readily interpret the Plan, and shall include more than one drawing where required for clarity.
- B. The property is identified by lot lines and location, including dimensions, angles and size, correlated with the legal description of said property. The Site Plan shall be designed and prepared by a qualified land planner, registered professional architect, registered engineer or land surveyor. It shall also include the name and address of the property owner(s), developer(s), and designer(s).
- C. It shall show the scale, north point, boundary dimensions, natural features such as wood lots, streams, rivers, lakes, drains, topography (at least five (5) foot contour intervals; when terrain is irregular or drainage critical, contour intervals shall be two (2) feet), and similar features.
- D. It shall show existing manmade features such as buildings, structures, easements, high tension towers, pipe lines, existing utilities such as water and sewer lines, etc., excavations, bridges, culverts and drains and shall identify adjacent properties within one hundred (100) yards and their existing uses.
- E. It shall show the location, proposed finished floor and grade line elevations, size of proposed main and accessory buildings, their relation to any existing structures to remain on the site and the height of all buildings and structures, as well as building elevations and materials proposed for the structures under construction.
- F. It shall show the proposed streets, driveways, sidewalks and other vehicular and pedestrian circulation features within and adjacent to the site; also the location, size and number of parking spaces in the off-street parking areas and the identification of service lanes, service parking and loading zones, in conformance with the requirements set forth in Zoning Ordinance.

1.	Parking spaces required (snow now determined).

- 2. Off-Street Loading Requirements See Zoning Ordinance
- 3. Parking Plan Requirements

- a.. Plan is submitted meeting the requirements as shown in Zoning Ordinance.
- 4. The design requirements as stated in Zoning Ordinance are shown on a submitted plan.
- G. It shall show the location and size of all existing utilities (public and private) serving the property as well as the location and size of all proposed utilities to serve the property. All necessary utilities (public and private) will be available, functioning and usable at the time any stage of the project or the total project is ready for occupancy.
- H. A Landscape Plan that meets the requirements of Zoning Ordinance, ALandscaping and Screening Regulations@, is included as part of the Site Plans submitted.
- I. Any proposed alterations to the topography or other natural features are indicated.
- J. The location, height and intensity of all exterior lighting are shown.
- K. The location and screening proposed for all trash collection area(s) is shown.
- L. Any other information deemed necessary by the Commission.

	CHECKLIST lans are submitted. (Prior to the Planning and Zoning rmen Meetings 22 copies of the plan will be required.	
Legal description of the property	<i>'</i> .	
The applicant is required to appe	ear before the Commission	
Applicant's Signature	Date	

NOTE: By affixing signatures to this application form, the Applicant and Owner hereby verify that: they have reviewed the applicable zoning regulations; they are familiar with the specific requirements relative to this application; and they take full responsibility for this application. The above signatures further indicate that the information provided on this form and on any additional data attached hereto is true, complete, and accurate.

Date

Owner's Signature